

A CALL FOR INTERNATIONAL PROPOSALS IN 2023 BY ARTISTS AND AGENTS IN THE FILM AND LITERATURE SECTORS

Among the aims of the Etxepare Basque Institute is the international promotion of Basque artists and agents. In order to be able to advance this goal, Basque artists must travel outside our territory. Therefore, in 2023 the Etxepare Basque Institute will award travel stipends for the international promotion of Basque artists and agents, as established in the following bases.

BASES

1. Objective

The purpose of this call is for film and literature artists and agents to submit proposals to go outside the geographical scope of the Basque language in 2023, according to the following specific conditions:

Film: the participation of cinematographic agents (directors, actors/actresses, producers, screenwriters) at international film festivals, when they have been invited to present or represent a full-length film.

In order for these festivals to be considered international, it will be necessary for works from at least five countries to be programmed and for them to have a website in English.

Exceptionally, short films will be accepted if it is a festival included in these lists: [documentary](#) and [others](#).

Literature: the participation of agents in the literature sector (writers, illustrators, translators and publishers) in events at an international level in the field of literature, if they are going to present or represent a book at these events, if they are going to speak about literary creation or if they attend as a Basque representative.

The following will be excluded from this resolution:

- Those related to study trips, excursions, exchanges, leisure trips or the like.
- Activities related to formal education or courses of any kind.
- Participation at conferences, meetings, lectures, seminars and the like, if the Etxepare Basque Institute has a presence there through its lectureships.
- Gatherings, meetings, exhibitions and the like related to gastronomy and sport.
- Activities whose main or only recipients are members of the Basque Clubs.

2. Presenting proposals

Proposals may be submitted by artists and agents in the film and literature sectors who are registered residents or have a registered office in the Basque Autonomous Community.

When the main language of the work to be disseminated is Basque, the following may also present a proposal:

- Natural registered resident persons or juridical persons with a registered office within the geographical scope of Basque, the Autonomous Community of the Basque Country, the Foral Community of Navarre and the Agglomeration Community of the Northern Basque Country.
- Film festivals and event organisers within the field of literature.

This will be indicated in a sworn statement in the application.

3. Financial endowment

The maximum amount which will be allocated to the present call will be 30,000 euros.

4. Permitted expenses

Those corresponding to participation at the event: travel, accommodation and expenses.

5. Permitted amounts

a) Maximum costs for accommodation and expenses, per person and day: In Spain, seventy (70) euros for accommodation and forty (40) euros for expenses. Outside Spain, one hundred and twenty (120) euros for accommodation and sixty (60) euros for expenses.

b) Only the cost of one night and expenses for two days per intervention will be accepted. If two or more interventions are carried out, it will be possible to defray the cost of two nights and expenses for three days maximum.

c) Only the costs of one person for each intervention will be permitted. If there are more than two proposals for the same intervention, the first to be registered will be taken into account.

d) The return trip to the place of the intervention may be carried out by car within a distance of less than 1,200 kilometres. In this event, 0.25 euros per km will be defrayed, plus motorway expenses. In order to calculate the amount of kilometres, the registered office or place of registered residency of the natural or juridical person will be taken as the starting point. Distances of more kilometres will not be defrayed.

e) In the event of travelling by plane, train or another means of public transport, a standard ticket will be accepted.

6. Maximum permitted stipend amounts and limits

These will be the limits according to distances:

- Destinations further than 5,000 km: one thousand one hundred and fifty (1,150) euros.
- Destinations between 1,201 and 5,000 km: nine hundred (900) euros.
- Destinations up to 1,200 km: five hundred (500) euros.

A natural or juridical person may present as many applications as they want, but the sum of all the amounts received will under no circumstances be more than two thousand (2,000) euros. Similarly, proposals made by several people in relation to the same project may not exceed that figure. If there is any disagreement in this regard, it will be resolved taking into account the date of registration.

7. Procedure for accepting proposals

Proposals will be accepted as they arrive, if they meet the conditions of the call and until the budget allocation is used up. To that effect, the day and time of registering the proposal will be taken into account.

In the event that the budget runs out, the Director of the EBI will terminate the period for submitting proposals. Notice will be given on the Etxepare Basque Institute website.

In such a case, if a proposal is submitted before publication of the deadline, it will remain on reserve for cases in which pre-approved proposals are cancelled or in cases in which there is a surplus.

8. Compatibility of proposals

Proposals submitted to this call may also be submitted to other calls, but no overfunding will be accepted. If there is excess funding, the amount included in the proposal will be reduced, up to the corresponding maximum limit.

9. Conditions to be met to be able to make proposals

- a) To be free of any debt to the public administrations.
- b) To report any other grants for the same proposal.
- c) To not be prohibited from working with the public administrations.

10. Deadline and method for submitting proposals

a) The period for submitting proposals will be from 14 March to 31 December 2023 or will remain open until funds are exhausted. The end of this period will be announced on the Etxepare Basque Institute website.

b) The proposal will be sent by email to etxepare@etxepare.eus together with the following documentation.

1. Duly completed and electronically signed proposal page (including sworn statement).
2. Invitation from the person in charge of the corresponding event. This document will specify the details of the participation (guest, date of the event, duration, task...) and the contact details of the organisation.
3. Document accrediting possession of the bank account

c) The submitting of proposals implies the express formal acceptance of the conditions that define the bases of the present call.

d) The Etxepare Basque Institute will reply to the application via email by indicating a registration number. The proposal will not be considered submitted until this email is received.

e) One proposal will be submitted for each event. In the event of more than one proposal being submitted, it will be enough to submit the bank details once.

f) Applications may be submitted for events to be held between 1 January and 31 December 2023.

11. Rectification of proposal errors

If the Etxepare Basque Institute sees that something is missing in the documentation required to accept the proposal or that there are errors in form, or that there are errors in the documents submitted for evaluation, a period of ten valid days will be given to correct the error or to present the documents to be submitted. If no corrections have been made after this period, the proposal will be considered to have been withdrawn.

12. Notification and acceptance of the amount of approved proposals

Once the proposal has been duly completed, the Etxepare Basque Institute will send a draught contract to the person who submitted the proposal, including the amount, within a maximum period of two months.

The person who submitted the proposal will have 10 business days after receiving that email to confirm that they have accepted the draught contract in response to the Institute's message.

13. Obligations of the contract signatory

- a) To allocate the amount received to the specific purpose.
- b) To justify the realisation and costs of the proposed project.
- c) To notify the EBI of any changes to the proposed project, so that the EBI can confirm or deny approval.
- d) To guarantee the EBI the authorisation to use material and images related to the proposed project.
- e) From the moment the contract is signed, to mention the EBI, by means of its logo, in catalogues, programmes, billboards, photographs and other graphic and sound material which may be published, if they are published specifically for that reason.

14. Justification of the contract and payment

- a) The contractual commitment will be paid in one single payment, at the end of the event and following justification of the expenses.
- b) The justifications will be submitted by email to etxepare@etxepare.eus.
- c) The signatories will have a period of one month to justify the contract, starting from the end of the event.
- d) The following documents will be submitted for the justification:
 - 1. Duly completed and electronically signed justification form.
 - 2. A document justifying the event carried out: a contract, photo, certificate of the organisation or a similar document.
 - 3. The trip and accommodation will be justified by means of receipts. The EBI may request the originals. It will be enough to fill out the form to justify the kilometres and expenses.
 - 4. One copy of each of the materials created about the proposed event, on a physical or magnetic platform, in all the languages used if they are published.
- e) If the planned event is suspended due to force majeure once the invitee has made the trip, half of the amount in the contract will be paid, provided that the reasons for the suspension of the event are accredited by means of a document from the organisation.
- f) If less than the amount included in the contract is justified, only the justified amount will be paid.

15.- Incompletions

Failure to comply with the obligations established in this call or in other general provisions and allocating all or part of the total amount received through the contract to an event other than that provided for in this resolution will be understood as non-compliance.

In the event that it is verified that the aforementioned has occurred, it will be understood that non-compliance has occurred and the signatory of the contract must reimburse the EBI for the amounts received.

16. Data protection

Data of a personal nature collected and processed in the development of this call will be managed in the terms included in Rule (EU) 2016/679. These regulations protect physical persons in regard to the treatment of personal data and their free circulation.

17. Doubts and incidents

The director of the Etxepare Basque Institute will be the competent body for the management and resolution of doubts and incidents that may arise in relation to this call.